

SHIPPING & CUSTOMS

ADVANCE SHIPMENTS: *No shipments will be accepted at the Vancouver Convention Centre, until Friday, April 23rd, 2010.*

Exhibitors who find it necessary to ship their equipment in advance should contact Lange Transportation & Storage Ltd., the official carrier for Grocery Showcase West 2010. Their service is particularly advantageous for exhibitors who are shipping their exhibits from another show, or who could schedule shipping more economically in advance using surface transportation rather than relying on air freight in order to guarantee arrival at the show on time.

Bonded shipments from outside Canada should be consigned as follows:

Name of Exhibitor, Booth #
GROCERY SHOWCASE WEST
Vancouver Convention Centre – EAST Building
999 Canada Place, Loading Docks
Vancouver, BC V6C 3C1

Notify: The Commerce Trade Show Logistics Group Ltd. for clearance.

Box _____ of _____

These shipments should arrive one week prior to the Move-in dates. All freight must be prepaid. Equipment and exhibits for the show may be brought in free of duties and taxes on a temporary basis, but subject to a deposit equal to the duties and taxes normally levied on them. The Commerce Trade Show Logistics Group Ltd., the Official Customs Broker for Grocery Showcase West 2010, has made arrangements with Canada Customs for a bond to cover all importation for the show. **Exhibitors using their own customs broker will have to arrange their own bond or cash deposit with Canada Customs.**

Canada Customs requires the payment of full duty and 5% tax on all giveaways/handout items and 6% tax only on all printed matter to be used as handouts. Any such material not used or consumed may be exported under customs supervision and a 99% refund of duties and taxes may be applied for the Canada Customs.

As there are specific customs regulations for Exhibitors using their own trucks or methods of transportation other than common carrier, Exhibitors should advise the Broker well in advance of their expected arrival.

All other shipments should be consigned as follows:

Name of Exhibitor, Booth #
GROCERY SHOWCASE WEST
Vancouver Convention Centre – EAST Building
999 Canada Place, Loading Docks
Vancouver, BC V6C 3C1

Box _____ of _____

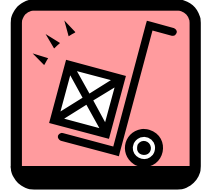
C.O.D SHIPMENTS WILL NOT BE ACCEPTED BY SHOW MANAGEMENT

MOVE-OUT PROCEDURES

Beginning at 6:00 pm on Monday, April 26, 2010, once the aisle carpets have been rolled up and removed, all materials will be returned to the booths.

MOVE-OUT DATES & TIMES **Monday, April 26, 2010**
6:00 pm – 11:00 pm

Tuesday, April 27, 2010
7:00 am – noon



*All exhibits must be removed by 12:00 pm (**noon**) on Tuesday, April 27, 2010. All material left at the facility, will be removed and shipped at the **Exhibitors' expense**.*

Exhibitors who are Last-In/First-Out (LIFO's) MUST be dismantled and removed from the floor by Monday, April 26th, at 7:00 pm.

DISMANTLING

No dismantling or removal of exhibits or exhibits material is permitted before the close of the show. All packing materials will be returned to the booths after the aisle carpets have been rolled up and removed. Exhibitors are urged to remove small cartons and open cases of products from the building immediately after the close of the show. While Show Management will take all reasonable security measures to safeguard small items, it is the responsibility of the Exhibitor to ensure their material and booths are secured at all times.

MARSHALLING YARD will be mandatory to all Transportation Companies. Each driver MUST report to the Marshalling Yard (holding lot) 30 minutes prior to moving out.

COMPANY/PERSONAL VEHICLES will only be permitted on the ramp once the exhibitor booth is entirely packed and ready to leave. All material regardless of size must be transported through the loading dock.

RAMP CLEARANCE can be obtained by visiting the Show Office and notifying a CFGI or Lange staff member that you are fully dismantled and ready to leave. The Floor Manager and/or Floor Runner will confirm you are ready to leave and give you clearance for the ramp. At that time, you should return to your vehicle in the Marshalling Yard and line-up in the Ramp queue.

FOOD BANK

The Greater Vancouver Food Bank Society will be at Grocery Showcase West during move-out to collect Exhibitors' donations of merchandise and food products. Volunteers will be available to pick up any large donations from your booth. For your convenience, product left in cold storage will be automatically donated to the Food Bank at 12:00 pm, Tuesday, April 27, 2010.

Authorization forms will be distributed at the show with further details.